

REGISTRATION FORM

HKIB GMP Training Workshop

Industry Best Practice and Importance of a Quality and Compliance Culture

Are your culture and quality compliance behaviours aligned with current industry best practice?

(CPD Course Code: CPD/L/05/2023)

| | |
|-----------------|---------------------------|
| Organization | _____ |
| Mailing Address | _____ |
| Contact Person | _____ Telephone No. _____ |
| Email | _____ |

| Priority | Participant's Full Name (must be the same as printed on HKID Card -- for RTTP application & certificate) | Email (backup only) | Job Title (pls indicate clearly if AP/ alternative AP/ other positions) | Need to Apply RTTP? (Yes/ No) | Class 1 30 - 31 Oct (pls give a tick) | Class 2 30th Oct & 1st Nov (pls give a tick) |
|----------|---|------------------------|--|--|--|---|
| A 1 | | | | | | |
| A 2 | | | | | | |
| A 3 | | | | | | |
| A 4 | | | | | | |
| A 5 | | | | | | |
| A 6 | | | | | | |

| | | | |
|---|-------|-------|-------|
| Authorized Signature | _____ | Date: | _____ |
| & Company Chop: | _____ | | |
| For enquiries, please call Ms. Elka LAO at 2948 9273 or email to training@hkib.org.hk . | | | |

Registration:

1. Please complete the registration form and return by email to training@hkib.org.hk or by fax (2603 5012), before registration deadline of **13th October 2023 (Friday)**.
2. Follow-up email/call will be made upon receipt of application (please call Ms. LAO for any enquiry).
3. Confirmation email will be sent on/ before **20th October 2023**, after closing of registration.

Method of Payment: (All payments must be received by HKIB on/before 27th October 2023)

4. Make cheques payable to "The Hong Kong Institute of Biotechnology Limited", and post to The Hong Kong Institute of Biotechnology Ltd., 2 Biotechnology Ave., 12 Miles, Tai Po Rd., Shatin, N.T. **Attn: Ms. Elka LAO (Re: HKIB CPD Training – October 2023) OR**
5. Wire transfer to HKIB and notify payment via email training@hkib.org.hk, with copy of bank receipt. Remittance details are: Bank Name: **Hang Seng Bank Limited**, A/C No.: **HKD S/A-(024) 290-2-026000**.

Important Notes:

6. Registration fee is **not refundable**.
7. 2-Day training fee is **HK\$ 5,400 for HKPMA member** and **HK\$ 7,500 for non-member**.
8. For RTTP training grant application, individual company is encouraged to create system account and apply thru **RTTP Online System, and to complete the autopay application if preferred**. Others shall submit a completed RTTP grant application form (**Form 2A**) to **VTC, 2 weeks before course commencement**, together with **HKID copy of employee nominated for the training and copy of company BR**. Late application **will not** be processed by VTC.
9. Each company (HKPMA member) will be entitled to unlimited "Guaranteed" seatings for staff listed as registered AP, and 3 in max. "Reserved" seating for other staff members when seats available.
10. HKIB reserves all rights to the cancellation and changes of this training.
11. In case this event is cancelled, participants will be notified as soon as new class is made up.